

SCHOOLGY

Joining FIRST Tech Challenge: FIRST Class

CREATING A SCHOOLGY ACCOUNT

1. Open a web browser and go to www.schoology.com
2. In the top right corner, select "Sign Up".



3. When prompted to choose a type of account, select "Instructor." **DO NOT SELECT "STUDENT."**



4. Then fill out the registration form and select "Register".

A screenshot of the registration form titled "Sign up for Schoology". It includes fields for "First Name", "Last Name", "Email address", "Password", and "Confirm Password". Below these fields is a reCAPTCHA section with the text "I'm not a robot" and a "reCAPTCHA" logo. At the bottom, there are two checkboxes: "Subscribe me to the Schoology Exchange blog" (checked) and "By clicking Register, you are agreeing to our Privacy Policy and Terms of Use" (unchecked). A blue "Register" button is at the bottom.

5. Another form will appear. Enter your school information. If you don't have an associated school to enter at this step, proceed to the next page. You **DON'T** have to enter information on this form.

A screenshot of a form titled "Thanks for signing up!". It asks "Where do you teach?" and includes fields for "Country: *" (set to "United States"), "State: *" (set to "Select State"), "City:", and "School: *" (with a search icon). The "School" field has a placeholder text "Enter your school name or zip/postal code".

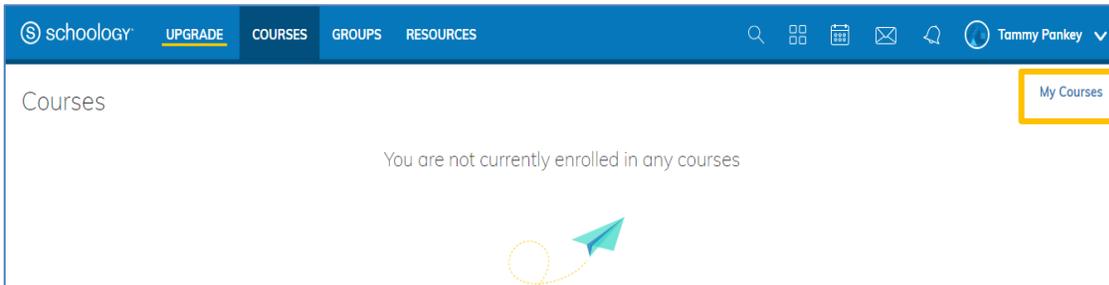
JOINING THE COURSE

Once you have created a Schoology account, you will need to join the course.

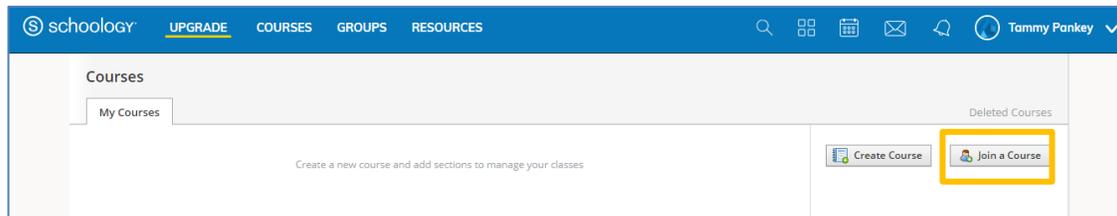
1. Select "COURSES" from the menu at the top of the screen.



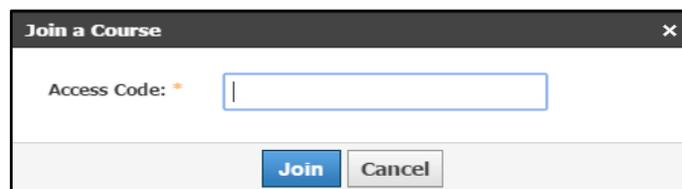
2. Then select "COURSES" on the right side of the menu.



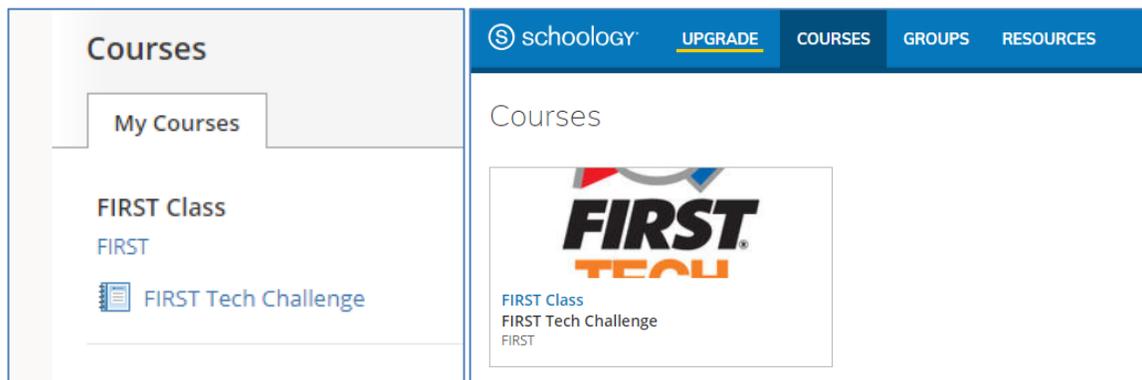
3. Select "Join a Course" on the right side of the screen.



4. You will be asked to enter the Access Code for your course. The Access Code is: **HV6C2-9XZ6P**. Then select "Join."



5. These two screens show how you can view the course.



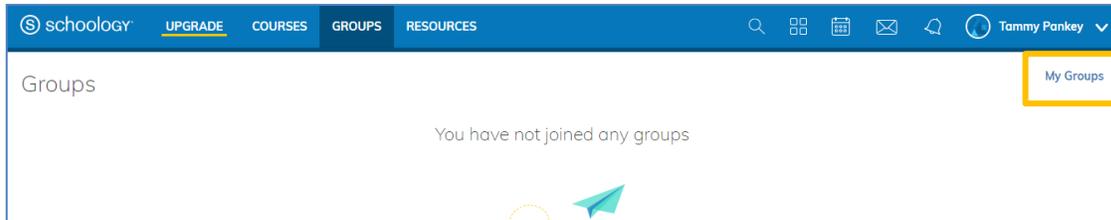
JOINING THE GROUP

Once you have created a Schoology account, you will need to join the group.

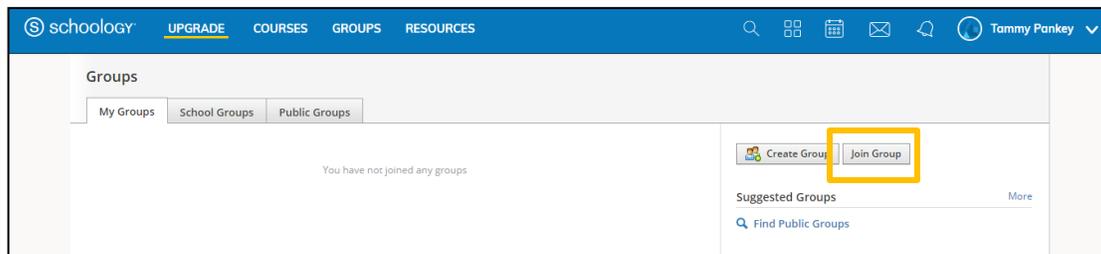
1. Select "GROUPS" from the menu at the top of the screen.



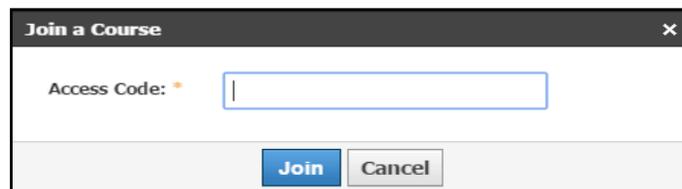
2. Then select "GROUPS" on the right side of the menu.



3. Select "Join a Group" on the right side of the screen.



4. You will be asked to enter the Access Code for your group. The Access Code is: **NBSSZ-42KX4**. Then select "Join".



5. These two screens show how you can view the group.

